



Operational year: 22/23
Autumn section meeting

Agenda DOMFIL Autumn Section Meeting

Date and time: 2022-11-29, 17:30

Location: Rönne, Campus US

§1. Opening of the meeting

The meeting was declared open at 17:36

§2. Election of meeting chairman, secretary and two attestants

Magdalena Neijd was elected chairman of the meeting, Jonas Burman was elected as secretary of the meeting. Kate Easingwood and Irene Hiniesto Inigo were elected as attestants for the meeting

§3. Meeting eligibility due to time of call

The meeting was deemed to be eligible

§4. Present during the meeting

4 members from the Domfil board were present.

9 section members were present.

§5. Adjunctions

Veronica Lizano Fallas was adjungated to the meeting at 17:37

§6. Registration of new questions

Discussion of petition regarding digital certificates

- Digital signature that we use right now has issues, LIU PhD has compiled a list of issues and suggestions on how to solve some of these issues
 - Issues include permanence, official image, being accepted globally and how it feels to receive a PDF f
- Domfil feel like the points raised are fair and the petition could be supported by the section and signed by its members.

Discussion of changing the logo

- The board has suggested that we change the logo for the section as the current one is not really very telling
- name change would be ideal but could be hard to execute due to all the paperwork and DOMFIL being an established name
- Suggestion to have a competition where students can send in suggestions or ideas for our logo. We give some restrictions such as: 3 colors, keep the red, have domfil now.
- Since we have an organisational nr a name change could still work
- Board could make a plan in worst case for the next year to continue with
 - We would also have to discuss with Consensus

§7. Establishment of the agenda

The agenda was established

§8. Operational report 2021/22

The operational report for the year 2021/22 was presented to the members in attendance



Operational year: 22/23
Autumn section meeting

§9. Audit report 2021/22

The audit report 2021/22 was presented by the Auditor, raising a question regarding the Nobel dinner which was clarified by the section board. The auditor approved the financial report.

§10. Freedom of liability DOMFIL board 2020/21

DOMFIL board 2020/21 were given freedom of liability

§11. Election of Auditor for 2022/23

Nominated: Veronica Lizano Fallas

Veronica Lizano Fallas was elected as Auditor for 2022/23

§12. Budget 2022/23

- **Budget for DOMFIL section 2022/23 was presented and was approved by the section meeting with a suggestion to look over the bank fees and change one of the social events from breakfast to Tea & Talk**

§13. Report from the board

Shadow a PhD

- 6 students in total have signed up
- First shadowing has been done
- We would like the PhD/research students to sign up to be a host for undergraduate students to shadow you.
 - Suggestion to write out which areas we need students from

Nobel dinner

- Coming up next weekend
- Good representation from DOMFIL
- Price was a concern which will be forwarded to the next board

The DO

- Started this September
- Weekly meetings between PhD chairmen and the DO
- She should be promoted more by us since she is not "bound" to the university as she is employed by the student unions

Welcoming letter to PhD students

- Every semester a mass email will be sent out to all registered PhD students, reminding them that we exist and to let the new students know.
- University has approved us sending out these mass emails, we do not have to go through administrators, IT will help us make it automatic.

PhD introduction day

- Once a year/semester we invite everyone that wants to come, we present ourselves and what we do. Letting them know what it is like to be a PhD if they want
- FUN/HMV is arranging an introduction day for HMV PhD students.
- Previous years BKV has held one, which we will bring up to make it happen again.
- We do not want to call it a kick-off as it reduces the amount of people that want to attend.

The big PhD survey

- Will be sent out next year
- Is sent out every 2nd year, larger than the yearly one



Operational year: 22/23
Autumn section meeting

- organized by the university, together with all the unions

§14. Report on representatives

- Discussed how to make people want to be representatives
 - Contacting people via mail
- Trying to make the DO take up the task of getting representatives at the different departments
- Trying to make it clear how the work is structured, how the compensation works etc together with the DO.
- A document with how many hours you should be getting exist, but the process of reporting this is still unclear. This is an area which is of high importance to resolve.

§15. Dismissal of representatives

Sandra Lilja (FUN)

Lovisa Karlsson (Quality committee – research)

The above representative were dismissed by the section meeting

§16. Election of new representatives for vacant positions

Rina Blomberg was elected for a representative in the Quality committee – research

§17. Motions

No motions were addressed at the section meeting

§18. Received bills and questions

None

§19. Other questions or motions

HURS:

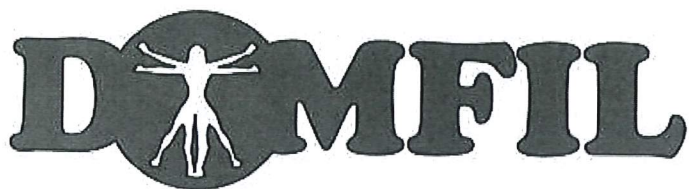
- A focus group has been established
- The BioMed section was contacted due to them feeling like HURS is a fair which suits their interest.
- Booking of rooms has been a bottle neck but we will try to push forward with inviting companies and solving locale some other way in case of emergency
- In order to let the planning group get more freedom we would have to establish an agreement. The HURS group will submit the meeting protocols to the section board.
 - Irene Hiniesto Inigo and Maike Bensberg and Jan Neelissen were voted into the HURS committee

Section on the DOMFIL website on what is expected of you and what is expected from your supervisor at the university as a PhD student

- Information is lacking an english translation
- A working group for this was established with Kate Easingwood as the leader of the working group
- eISPs are very important and will be looked into by the working group and the educational supervisor from Domfil

Storage room for student associations at campus US

- Consensus is trying to negotiate down the price with region Östergötland
- There are rooms available, but they are expensive
- Domfil will discuss this further




Operational year: 22/23
Autumn section meeting

§20. Closing of the meeting

- The meeting was closed at 19:34




Chairman
MAGDALENA NEJD



Secretary, Jonas Bojmar

Attestant, Kate Easingood



Attestant, Irene Hiniesto Inigo