



Operational year: 22/23  
Meeting #4

## Protocol DOMFIL Board Meeting

When: October 31st

Where: Fröet, Campus US

Attendance: Magdalena Neijd, Maïke Schneider, Jonas Burman

### §1. Opening of the meeting

The meeting was opened 12:05

### §2. Election of a meeting secretary

Jonas Burman was elected meeting secretary

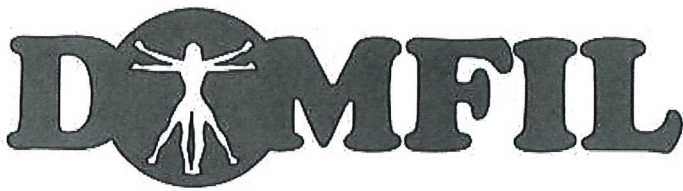
### §3. Election of one protocol adjustor

Maïke Schneider was elected as protocol adjustor

### §4. Report from board members

Chair (Magdalena Neijd):

- Social media and reach out:
  - Trying to get access to LinkedIn
    - In working progress
  - Orbi is up running
    - The board have been invited to be administrators for our Orbi page
    - We should try to put stuff on there in case Orbi gets bigger with time
  - Jan updated the webpage with photos. We should look over if we need to update more stuff
  - Introduce ourselves on Instagram
    - Create a form where everyone fill out, and Varsha can pick some fun answers from:
      - Basic information
      - Area of research
      - Favorite model/cell type
      - Fun fact
- Jonas fix the form this weekend
- Finally have an email-list to research prep course students. Has to be manually checked and updated every now and then. Got help from Support Ladok/Exam at Liudesk.liu.se → servicewebben → utbildningsadministration → Ladok → Support Ladok/Exam



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Treasurer (Maike Schneider):

- Deklaration (Magda will bring papers to the meeting)
  - They were brought to the meeting. Magda is going to figure out what to do with them
- Navitas contacted us and we might want to have them come to HURS, but we will discuss with the HURS group at the HURS meeting
- We have rented out 4 hats, just hoping we will get them back
  - There were some things which were not clear, such as when to give the hats.
  - According to the contract we only rent the hats out for 7 days, but the ceremony people want to have the hats 3 weeks in advance. We could change our contract. Check ahead of time when people need the hats.
    - [Promotion@liu.se](mailto:Promotion@liu.se) could be contacted to get all the information hopefully

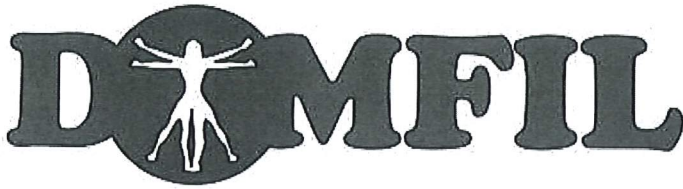
Educational affairs (Magdalena Neijd/Leon Höglund):

- International students day 17th of November
  - Social media campaign with Consensus
  - To highlight the freedom for students
- Student representative dinner
- PhD survey (the big one)

A task-group will be put together with the valla sections.  
This is not the one Leon is responsible for so we need to find another one for this.  
Considering contacting Sanne and others that have been active before
- Acute vacant representative positions:
  - Announce at the kick-off. Please sign up, you get money
  - Ordinarie FUN board
  - Ordinarie BKV Institutional board
  - Ordinarie HVM Institutional board (2 positions)
  - Ordinarie KEF, Core Facility
  - Board of "Barnafrid" (Children welfare)

Social affairs (Jonas Burman):

- Kick-off 8th of November
  - Need to make plan for games
  - Linda has a music quiz we could run
  - We all sign up to get pizza
  - Highlight at the kick-off that consensus membership is needed for Domfil membership.



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- Mingle games: Bingo board 9 different squares, once filled we will draw a winner.
  - Info about our domfil table with the suggestion box
  - Pizzas arrive around 18:30

Vice chair (Veronika Linhart):

- Tea and Talk - middle of November

HURS planning group:

- Look into having groups from the university such as Core-facility
- Consensus could perhaps also have a table
- Will be discussed tomorrow with Biomed

#### **§5. Shadow a PhD**

- Maike will meet with her student at a later date
- First shadow a PhD student has been done!! go CMV!

#### **§6. Nobel dinner**

- 10th of December at Universitetsklubben by Valla campus
- 750 kr/person
- Can DOMFIL sponsor half of the ticket prize for members?
  - Check if people can have a +1 even if they are a member
  - We have some money left over for the nobel dinner in our budget which could be used for sponsoring part of the ticket price.

#### **§7. Logo competition**

- Postponed for next meeting

#### **§8. Future meeting(s)**

First section meeting - End of November?

- 29th preliminary date
- Discuss at the kick-off to try to recruit members

#### **§9. Other items**

#### **§10. Closing of the meeting**

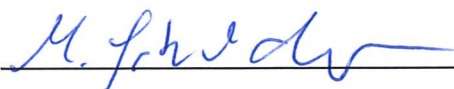
Meeting was closed 13:10



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Magdalena Neijð, Chairman

  
Jonas Burman, Secretary

  
Maike Schneider, Protocol adjustor