



Operational year: 22/23
Meeting #2

Protocol DOMFIL Board Meeting

When: September 8th, 12.00

Where: Kotten, US-Campus

Attendance: Magdalena Neijd, Maike Schneider, Jonas Burman, Veronika Linhart; Irene Hiniesto Inigo, Jan Neelissen, Varsha Prakash

§1. Opening of the meeting

Opened meeting 12:08; by Magda

§2. Election of a meeting secretary

VL was elected secretary

§3. Election of one protocol adjustor

MS was elected protocol adjustor

§4. Report from board members

Chair (Magdalena Neijd):

- Google Drive issue - Resolved
- Barbeque with Liu PhD week 14th of Sep at 5 pm
- Shadow a PhD has been presented to undergraduate students and a MS Office form (on Magdas login) has been sent out to them. Also, sign up form for PhDs has been communicated by flyer with QR-code but it has to be sent out by email or similar.
- Section course from Consensus 13/9 - mandatory - sign up before 5th of sep
- Room booking
 - Have applied for all of us to be able to book room as a student union

Treasurer (Maike Schneider):

- Hoodies - are ordered, should be here in a few days
- Merchandise - we got 25 cups, 100 bags, waiting for post-its (middle of september)
- Treasurer course 14/9
- HURS - Jan will talk to Irene and Lovisa
- Members fee - only 200 kr for a year!

Educational affairs (Leon Höglund):

- Will have less time to go to meetings than expected and will only take care of the PhD survey - need to find a solution for this position



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- Until there is a solution Magda will take over
- DO should be taking care of Representatives → would have been part of Educational affairs

Social affairs (Jonas Burman):

- Team building
 - Breakout room + some beers
 - Escape house (225/student. 275/person if not student)
 - Options include Black market (participants are chained/restricted so we will have to be ok with that), some prison themed ones which also require you to have restricted movement, and an alchemy one
 - O'leary's (Has option for karaoke, but I'm not singing sober)
 - Also possible to do Bowling, Dart or something there
 - Pub Örat (on campus, only open on wednesdays and we would be surrounded by students)
 - Pitchers
 - Queens
 - Kubb/BBQ night
 - Beer/wine-tasting
- Suggestion to have Afterworks as previous years have had it
- → Breakout room was decided. 8th of October was decided; it will be checked in the budget if old board can join as well
- Afterworks can be maybe joined with LiU PhD if attendance is low

Social media and outreach (Aida Selimovic):

- Will quit the board
- Varsha Prakash has agreed to help us out with marketing
 - Varsha will be here until December; therefore, she will not join the board
 - send e-mails about information that needs to put on FB and Instagram

Vice chair (Veronika Linhart):

- Tea and Talk plan in the making
- Send Varsha the log-in data for Instagram
- make sure Varsha gets log-in from Jesper or Jan

HURS planning group:

- Irene Hiniesto Inigo and Jan are present
- Lovisa Karlsson is not available for HURS
- Maike can send e-mails to people to ask for additional help
- Collaboration with BioMed?



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- first set up a meeting
 - maybe there is a need to vote on a section meeting about a collaboration
- Irene will contact Forum Scientium to put HURS into newspaper to search for help
- Jan will write a list about the help/jobs we would need to fill
- Veronika will make a form about interest in participation

§5. Planning of the year 22/23

- Postponed until Teambuilding; agreed by everyone

§6. Future meeting(s)

First section meeting - decide date. 4th of October; 17:30



- send out the invitation 3 weeks prior to meeting
- send out documents 1 week prior to meeting
- Auditor for next year needs to be voted in

§7. Other items

- Certificate for board members or helpers from DOMFIL or Consensus
- Webpage will be still maintained by Jan
 - Meetings should be sent to him to put on online Calendar
- Consensus contract
- Storage room - expensive and not acute. Will wait for further negotiation between Consensus and Regionen.
- Framtidsträffen 28/9 - a fair for people having marketing positions on the board. Magda signed up but will not attend due to that it is at the same time as another meeting.
- HURS - make a sign-up form for others to apply for the organizing committee.
- Representatives in FUM? - check if necessary?
- Annual Kick-off event - preliminary 18th of October (Pizza?)
 - Jonas will take lead
 - Games? Music Quiz? Other social games
- The new DO will have an introduction of campus us the 12th of Sep at 10-12. We're welcome to say hi to her then. Magda will hold a presentation about DOMFIL.

§8. Closing of the meeting

Meeting was closed at 13:08


Magdalena Neijd, Chairman
Secretary, Veronika



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Protocol adjustor