



Operational year: 21/22
Spring Section Meeting

Protocol DOMFIL Section Meeting

When: 2021-05-18, 17.15 – 19:30

Where: Salix and zoom

§1. Opening of the meeting

Irene Hiniesto Iñigo opened the meeting at 17.15

§2. Election of meeting chairman, secretary and 2 attestants

Irene Hiniesto Iñigo was elected chairman

Sanne Toivainen Eloff was elected secretary

Georgia Papapavlou Lingehed and Signe Skog were selected as attestants

§3. Meeting eligibility due to time of call

Invitation for the meeting was sent out the 25th of April and documents were sent out on the 13th of May. Therefore, the requirements have been fulfilled and the meeting was voted eligible.

§4. Present during the meeting

Irene Hiniesto Iñigo

Sanne Eloff Toivainen

Veronika Linhart

Georgia Papapavlou Lingehed

Katherine Easingwood

Signe Skog

Magdalena Neijd

Giulia Pizzolato

Maike Schneider

Jonas Burman

Aida Selimovic

§5. Adjunctions

N/A

§6. Registration of new questions and motions

N/A

§7. Establishment of the agenda

The agenda was accepted without any alterations.

§8. Dismissal of representatives

DOMFIL dismisses the following representatives

Maike Bensberg from KEF Core Facility

§9. Election of new representatives for vacant positions

Domfil elects Linda Sjöstrand for the BKV Institution Board

§10. Report from the board

Chairman reports:

Progress on work to get a Doktorand ombudsman together with the student unions. The position has been announced and during the next week they will start with the interviewing process. We have been giving feedback for the requirements for the person to have and now we are encouraged of giving possible questions for the interview. The new person in this position will start working at the end of August.



Operational year: 21/22
Spring Section Meeting

Together with LiuPhD and Saco-S we are working on digital diplomas. Right now, their diploma after graduation does not have a signature, it only has the digital signature and it has been raised by some people that after graduation for the PhD, when trying to find work, they require an "official diploma" that LiU does not provide. We have had discussions with the deputy Vice-Chancellor to raise the issue.

Educational supervisor: Work during the spring semester has been focused on clarifying matters regarding prolongation and compensation for PhD representatives. Course evaluation form is done and ready to be sent out before the end of the week.

§11. Report from representatives

- The Universitetskanslerämbete (university chancellor office) report has pointed out an issue with "skuggdoktorander/shadow PhD students" at LiU (i.e people working as PhD students without being employed as such) - discussions are held as to how to solve this problem.
- FUN wants the PhD student's opinions about our PhD courses, such as if it is difficult to be accepted into the courses, and are you accepted in time for the course to actually be beneficial to your studies - these questions have been added to this year's course evaluation - please answer.
- FUN also wants feedback on whether our international students have found any particular issues in information/communication where support from FUN could be useful - please send any opinions in this matter to me.
- FUN has some excess in their budget and are discussing introducing more travel grants for PhD students.
- The rollout of the eISP has not been so successful, still few students have registered in this new system. Please do, and note that we have uploaded a guide to the Domfil webpage
- Several new PhD courses have been added for PhD students;
 - i. 8FO0133 Datortomografi (DT) – teknik, fysik och metodik 5 hp
 - ii. 8FO0132 Magnetresonanstomografi (MRT) – inriktning mot undersökningar av bukorganen 5hp
 - iii. 8FO0134 Klinisk forskning med tillämpning inom fysioterapi, 5 hp
 - iv. 8F00128 Basal och avancerad mikroskopi, 3 hp
 - v. 8F00129 Kärnmagnetisk resonansspektroskopi för metabolomiska analyser, 3 hp
 - vi. 8F00130 Grundläggande kvalitativ metodik, 5 hp
 - vii. 8F00131 Avancerad kvalitativ metodik, 5 hp, from vårterminen 2023
- BKV Board of Admissions have been struggling with having representatives for all their seminars - anyone interested can please contact me.
- The quality committee group have identified the following areas as focus areas for the year of 2022:
 - communication regarding PhD courses (a clear place for information about PhD



Operational year: 21/22
Spring Section Meeting

- Career guidance talks - make sure that students are informed about different paths to take after graduation
- Claiming credit for courses already passed prior to the PhD studies does currently not affect your total study time
- Re-writing instructions for the forskarstudierektorererna (FUS) - primarily the FUS assignment differs at MedFak - where the assignment is separated across several people and there are less work hours assigned.

§12. Election of DOMFIL Board 2022/2023

Irene Hiniesto Iñigo nominates Magdalena Neijd as the chairman for the board 2022/2023. The majority has voted for her

Veronika Linhart nominates Maike Schneider as the treasurer for the board 2022/2023. The majority has voted for her.

Sanne Toivainen Eloff nominates Leon Höglund as the educational supervisor for the board 2022/2023. The majority has voted for him

Irene Hiniesto Iñigo nominates Jonas Burman as board member for 2022/2023. The majority has voted for him

Irene Hiniesto Iñigo nominates Aida Selimovic as board member for 2022/2023. The majority has voted for her.

Irene Hiniesto Iñigo nominates Veronika Linhart as board member for 2022/2023. The majority has voted for her.

§13. Operational plan 2022/2023

Irene Hiniesto Iñigo presented the operational plan for 2022/2023. The proposed operational plan has been accepted by the majority of the participants

§14. Budget 2021/2022 and proposed budget 2022/2023

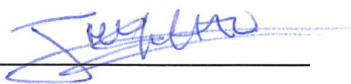
Veronika Linhart presented the budget for 2022/2023. The proposed budget has been accepted by the majority of the participants

§15. Questions and motions

No questions.


§16. Closing of the meeting

Meeting is closed at 18:18.


Irene Hiniesto Iñigo, Meeting Chairman


Sanne Eloff Toivainen, Meeting Secretary


Signe Skog, Attestant


Georgia Papapavlou Lingehed, Attestant