



Operational year: 21/22
Meeting #4

Protocol DOMFIL Board Meeting

When: 2021-12-06, 15.15

Where: Online & Utsikten

Attendance:

§1. Opening of the meeting

The meeting was opened at 15:21

§2. Electing a secretary

Veronika Linhart was elected secretary

§3. Electing a Minutes adjustor

Lovisa Karlsson was elected minutes adjustor

§4. Report from board members

Chair (Irene Hiniesto):

The student unions wait for the response from LiU. They have met with SACO-S to draft or modify the document after christmas. DO position is to be announced in the spring.

Meeting with Anna Strömberg:

- Prolongation due to Covid was discussed with Anna Strömberg. Anna will come back to us and discuss with other parties.
- Co-worker meeting with the head of the department "mearbetarsamtal" was discussed as well. You are supposed to have the "mearbetarsamtal" to discuss the work environment and discuss future plans, achievements and goals with your immediate boss - this can, but doesn't have to be the PI. Who the actual boss is and who the meeting should be held with is often misunderstood or people are generally not aware. Anna will discuss further how to get more awareness in this area.

Treasurer (Veronika Linhart):

Access to Bank was finally granted. Money transfer can be done from now on.

Educational manager (Sanne Toivainen):

Meeting with Anna Strömberg the prolongation for Study representatives was not able to be discussed thoroughly, therefore tomorrow (07.12.2021) will be another meeting only about this topic.

The study representatives were asked to comment about their workload, and mostly the answer was positive and it did not seem that the students were overwhelmed with their tasks. There has been one answer about her role in DOMFIL and the forwarding of information during meetings. The solution will be that Sanne will let her know that the board will send out information in case of need.

Program managers are discussing new guidelines for base groups due to Covid uncertainties. Hybrid mode was discussed and how it can work from here on.

During educational officers meeting the project "sustainable students" was discussed. This project deals with mental health and how to implement it with more students.

Communications manager (Jesper Karlsson):

Jesper met with the communication board and it was talked about how to get higher response and evaluation rates.

Vice chairman (Jan Neelissen):

Not present

Social events manager (Lovisa Karlsson):



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nothing to report.

§5. Nobel dinner event

There have been several meetings. Jesper, Arvid and Sofia will meet this week about the Quiz. The invoice will be sent from LiUPhD after fronting the money. Irene and Veronika will do the table arrangements. There will be another meeting on Wednesday (08.12.) at lunch. Coordination concerning the toast and speeches still has to be done between Sofia and Sanne. Irene and Veronika

§6. Breakfast event

The room is Belladonna for this weeks breakfast. Bread is still available, gingerbread and safran bun might be bought (christmas theme). The invitation for the breakfast will be sent out by Sonia as well by Lovisa. For the section meeting apparently several members have not received the invitation - this might be due to registration with their student ID or maybe spam filter. This should be taken care of.

§7. To do after Christmas

- Pictures and Hoodies for social media
- HURS group meeting
- Afterwork meeting at Veronikas
- Spring meeting for recruitment of new people
- Waffle Day Breakfast/Get together with BioMed Section
- Seminar for members?
- Wellness group start
- Welcome Packages?
- Social Media plan
- Layout

§8. Wellness group

Suggestion was that we will have peer groups focused on wellness and mental health. The idea came from a feelgood course. The issue that was brought up was that people who would need this the most might be too anxious to sign up officially. It was brought up in the sense that it might be helpful to know someone else is also feeling the way you do. Discussion today: What can we do? What could this group do? We could have lectures, have a room to talk very informal to each other.

1. Peer Meetings
2. Seminars, informal from former or current PhD students
3. E-Mail to Annelie Lindström→ ask how to recommend PhD students as employees or scholarships to seek for mental health information
4. Include information in potential Welcome Package

§9. Proposal

Recurring Research Ethics in interdisciplinary focus groups. To ensure that PhD students understand what is right, what is wrong. How do you manage grey zones in case they come up. Questions were sent to figure out if these courses can be accredited with points. This should be officially from LiU, however, DOMFIL could participate and cover the workload.

The proposal was sent via e-mail before the meeting.

§10. Closing of the meeting

The meeting was closed at 16:54



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A handwritten signature in black ink, appearing to read "Irene Hiniesto", written over a horizontal line.

Irene Hiniesto Iñigo, Chairman

A handwritten signature in blue ink, appearing to read "Veronika Linhart", written over a horizontal line.

Veronika Linhart, Secretary

A handwritten signature in blue ink, appearing to read "Lovisa", written over a horizontal line.

Lovisa Karlsson, Minute adjustor