



Operational year: 21/22
Meeting #10

Protocol DOMFIL Board Meeting

When: 12-April-2022 17.30

Where: Skyttegatan, 4A

Attendance: Jesper Karlsson, Sanne Toivainen Eloff, Jan Neelissen, Veronika Linhart, Lovisa Karlsson, Irene Hiniesto Iñigo

§1. Opening of the meeting

Irene Hiniesto Iñigo opened the meeting at 17.52

§2. Electing a secretary

Irene Hiniesto Iñigo was elected secretary

§3. Electing a Minutes adjustor

Jesper Karlsson was elected Minutes adjustor

§4. Report from board members

Chair (Irene Hiniesto):

- Peter Hedlund (about workshop a PhD) did not answer. However, Anna Stömberg said teachers don't usually have the budget for food. Therefore, we should prepare the QR to see how many people are interested in having a bachelor's student follow them.
- Meeting with Student unions: DO position will be soon announced. They are thinking about having a focus group to prepare the survey for PhD students.

Treasurer (Veronika Linhart):

- We got money from the Waffle day
- Re-did budget for the recruitment event. New excel sheet for the new budget, will send it out afterward to get approval.

Educational manager (Sanne Toivainen):

- The educational supervisor officer meeting focused on the educational week, that has happened already. It went ok. Next meeting they are welcome to bring successors. Discussion about housing for students that have practical semesters outside Linköping.

Social events manager (Lovisa Karlsson):

- Waffle event happened already. Went ok
- Bowling night event, already merchandising. 4 bowling lanes for 25 people. 350 Kr per lane. Buy fries, and snacks to put on the 5 bowling tables. Booked from 17:00 but the event starts at 18.00.

Marketing (Jesper Karlsson):

- Uploaded on social media the material for members' week
- Marketed the recruitment event
- Automatically share Instagram and Facebook? Veronika helped with that
- Marketing meeting

Vicechairman (Jan Neelissen):

- FAQ to the website
- eISP uploaded to the website

§5. Next AW events:

- 20th April: 12:15 members week. Pipette game. Veronika Linhart and Jesper Karlsson will join and maybe Sanne Toivainen.
- 20th April: recruitment event
- Will have a meeting with LiuPhd to discuss summer bbq. The meeting is 4th May from 12:15 to 13:00. Irene will try to join, but she will be traveling in Italy, so she is not sure how feasible will it be.

§6. Recruitment of new board members event



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O'learys is booked.

- social media share and distribute flyers around campus
- Need to add QR code for registration. Need to send out an email to Sonia Lander.

§7. Updates for possible new board members

- a. Master's course email list - Ask Jordi Altamiras
- b. Two interested master's students that will stay longer

§8. Mental health - updates?

- She did a poster for "Tea and Talk". Will provide sodas and snacks.
- Mental Health Awareness month in May.

§9. Merchan

Have checked <https://www.profilexpress.se/>. Suggestions to buy:

- laser point
- fabric bag
- coffee mugs
- notebook with post-it

4000 Kr for it.

§10. Plan for a board meeting #11

28th April 12:15

§11. Closing of the meeting

The meeting was closed at 19.33

Irene Hiniesto Iñigo, Chairman

Irene Hiniesto Iñigo, Secretary

Jesper Karlsson, Minute adjustor