



Operational year: 21/22  
Meeting #1

## Protocol DOMFIL Board Meeting

When: ~~2021-08-26, 15.00~~  
2021-09-07 12.00

Where: Zoom and in room Avsikten, floor 10, cell biology building.

Attendance: Lovisa Karlsson, Jesper Karlsson, Irene Hiniesto Iñigo, Veronika Linhart, Jan Neelissen, Sanne Toivainen

### §1. Opening of the meeting

Irene Hiniesto opened the meeting at 12.04

### §2. Electing a Secretary

Sanne Toivainen was elected secretary.

### §3. Electing a Minutes adjustor

Lovisa Karlsson was elected Minutes adjustor.

### §4. Appointment of Board Positions

At the section meeting 20210622, Irene Hiniesto was elected chairman, Sanne Toivainen elected educational supervisor and Lovisa Karlsson, Jesper Karlsson and Jan Neelissen were elected board members. Veronika Linhart was elected treasurer at a board meeting 20210826. The meeting decided that Lovisa Karlsson should act as responsible for social activities, Jesper Karlsson as communications manager and Jan Neelissen as vice chairman.

### §5. Planning of the coming year

#### Events planned are:

- \* Autumn section meeting: 24<sup>th</sup> of November.
- \* Spring section meeting: 18<sup>th</sup> of May.
- \* Kick-in/teambuilding for the board: to be determined (see below)
- \* Kick-in the academic year/recruitment event: see below
- \* Meeting with the representatives: Not determined at this meeting
- \* Nobel dinner: needs to be discussed with LiU-PhD, Irene will discuss it at the upcoming LUST-meeting.
- \* HURS: see below

AW, seminars and monthly breakfasts: will be discussed after 15<sup>th</sup> of September when new COVID restrictions starts. The board's ambition is to continue with the monthly breakfasts and AWs. In regard to seminars, the board wants "live" seminars as zoom seminars had poor attendance last year. The board wants seminars concerning career guidance, academia vs the private sector, career planning, boosting your linked-in profile etc.

Lovisa will ask Veronika Lizano Fallas about UPAC Women's Breakfast.

### §6. Team building for the board

Budget 1500 SEK. Irene suggests Vårdnäs, Sanne suggests Höghöjdsbanan by Vidingsjö. Any additional suggestions will be given to the board WhatsApp group and decided on a later date, along with a suggested budget.



Operational year: 21/22  
Meeting #1

**§7. Ordering hoodies and T-shirts**

Need to check budget. Last year had blue college shirts and T-shirts with DOMFIL-logo, but without position or year. Lovisa will send picture of shirts and look into what company was used last year, new board members will give feedback on shirt design.

**§8. Kick-in the academic year, recruitment event**

The meeting discussed booking Örat and having a pub, suggesting that the board can cook food themselves to keep the prices down. Lovisa will contact Örat and see if it is available for bookings (and look into the costs), ideally on the 7<sup>th</sup> or 8<sup>th</sup> of October (if not available, then on the 21<sup>st</sup> or 22<sup>nd</sup> of October).

**§9. Send-off old board**

Budget needs to be checked.

**§10. Responsible for web-page**

Jan Neelissen

**§11. HURS**

The board will send out an interest poll. Ideally DOMFIL would have an independent group of people who act on the behalf of the board/are appointed by the board to only arrange HURS (the board have previously had members showing interest in only arranging HURS, without being a part of the DOMFIL board).

The meeting decides that if there's going to be any HURS arranged, it needs to be done physically, since last years online version was a necessity, but not a success. Questionnaire, email/Facebook post to find a committee needs to be done ASAP.

**§12. Photography of the board members**

Wait to set a date until we have hoodies and T-shirts.

**§13. Involve bachelor students into research/PhD for a day**

FUN wants to involve students in research, mainly students in bachelors' programs and have asked for DOMFILs input. Wants to know if the board is interested in arranging something. FUN will have a meeting in October, before this the board will brainstorm for ideas.

Med-students wants to follow PhD-students in a "PhD for a day" event. The board thinks that this should also involve master students from other programs.

**§14. Reports from board members**

All need to become members of Consensus.

Irene: Anna Strömberg wants to revise study guidelines from Swedish and wants input from DOMFIL. Lovisa: had a meeting with the chairman of Liu-PhD (Sofia Thunberg), vice chairman of research (Per-Olof Brehmer) and the deputy vice chancellor (Margareta Bachrack Lindström), where they discussed the project plan for appointing a "doktorandombud" that



Operational year: 21/22  
Meeting #1

will be sent to the student unions to start working with the position of a doktorandombud.

Sanne: has attended start-up meeting with Tilda Jalakas, Consensus Head of Educational Affairs

Jan: will be attending upcoming DOMFIL meetings via zoom, as he will be leaving for a 3-month exchange for Copenhagen shortly.

**§15. Next meeting**

Inofficial meeting: 21<sup>st</sup> September, lunch meeting.

Official meeting: 7<sup>th</sup> of October, lunch meeting

**§16. Closing of the meeting**

Meeting closed 13:17.

A handwritten signature in blue ink, appearing to read "Irene Hiniesto", written over a horizontal line.

Irene Hiniesto Iñigo, Chairman

A handwritten signature in blue ink, appearing to read "Sanne Toivainen", written over a horizontal line.

Sanne Toivainen, Secretary

A handwritten signature in blue ink, appearing to read "Lovisa", written over a horizontal line.

Lovisa Karlsson, Minute adjustor

