



Operational year: 20/21
Spring Section Meeting

Protocol DOMFIL Section Meeting

When: 2021-06-22, 17.15 – 19:30

Where: Zoom

§1. Opening of the meeting

17.18

§2. Election of meeting chairman, secretary and 2 attestants

Meeting Chairman: Lovisa Karlsson; Secretary: Annabel Burkard; Attestants: Signe Skog, Jesper Karlsson

§3. Meeting eligibility due to time of call

It was invited for the meeting on the 26th of May and documents were sent on the 8th of June 2021. Therefore, the requirements have been fulfilled and the meeting was voted eligible.

§4. Present during the meeting

Current board members: Annabel Burkard
Lovisa Karlsson
Jesper Karlsson
Jan Neelissen
Veronica Lizano-Fallas

DOMFIL members: Signe Skog
Sophia Bäck
Irene Hiniesto
Sanne Toivainen
Georgia Papapavlou
Kate Easingwood
Sandra Lilja
Lovisa Örkenby
Guilia Pizzolato
Robin Kämpe

§5. Adjunctions

No adjunctions have been raised.

§6. Registration of new questions and motions

No new questions and motions have been raised.

§7. Establishment of the agenda

The agenda was sent out on the 8th of June and can be established.

§8. Dismissal of representatives

DOMFIL dismisses the following representatives:

BKV - Institution Board - Johanna Hengen
BKV - Institution Board - Andrea Molinas
HMFV - Admission committee for PhDs - Martina Lundqvist
HMFV - Admission committee for PhDs - Moa Yngve
BKV - Admission committee for PhDs - Veronica Lizano Fallas
Science and Education fund (FUN) - Riccardo Barchiesi



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§9. Election of new representatives for vacant positions

The following new representatives were voted through in today's meeting:

HMV - Admission committee for PhDs - Ida Åkerlund was voted by the majority of the participants.

HMV - Admission committee for PhDs - Mika Jönsson was voted by the majority of the participants.

HMV - Admission committee for PhDs - Maria Bergström was voted by the majority of the participants.

Quality committee – research - Lovisa Karlsson was voted by the majority of the participants.

The Employment Board: Promotions (Docenture) – Hanna Alleman was voted by the majority of the participants.

HMV- Admission committee for PhDs – Jan Neelissen was voted by the majority of the participants later in the meeting as mentioned in point 16.

§10. Report from the board

Chairman reports:

Progress on work to get a LiU Doktorand ombudsman together with Saco S and LiUPhD. There have been meetings with LiU representatives and there is an ongoing discussion about this position.

BKV has changed the system for payment raise. Its not only time dependent but also depending on the number of credits (11 credits) and the amount of sent in papers (one). This information is accessible on BKV's website.

UKA (government authority that is checking different universities on how they are working). Students from different cycles were interviewed. In those interviews they found that PhD students don't know how they will be compensated if they are sitting in university boards or DOMFIL. They also found it negative that we do not have a doktorandombudsman. The university will be judged based on the interviews that were done in spring.

HURS Manager reports:

HURS 2021 online had 238 registered participants and during Anders Tegnell's speech there were 150 visitors.

Educational supervisor reports:

Educational survey was sent out one month ago. There were very few replies till now. It is still open for answers because we would need more replies.

§11. Report from representatives

There was no physical meeting for representative report. Sandra Lilja reported from FUN that Anna Strömberg has taken over the position of FUN chairman. There are restrictions for disputations and half-time seminars due to the ongoing pandemic. Rules can be found here: <https://insidan.liu.se/HR-Personal/coronavirus/disputation?l=en> and are updated regularly. PhDs shall test their thesis for plagiarism before printing because they have been cases after the defense, and we want to prevent that. The library can help with checking for plagiarism.

The core facility organizes courses on different techniques e.g. flow cytometry etc. and some of those courses are for PhD students and give credits. If there is an interest in different techniques, you can email the DOMFIL board to forward it to the Core facility.

BKV has changed to electronic ISP (eISP) and the admission seminar has been replaced commencement seminars which are like admission seminars, but it is held after the PhD has been admitted.



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§12. Travel Grant proposition (attachment 1a, 1b, 1c and 1d)

The DOMFIL board 2019/2020 has sent a proposal to the current board to use leftover money after each year. Most points have been already voted through in the autumn board section meeting. The following points were voted today by most of the participants:

- 1.) After approval of the travel grant application the applicant should sign the travel grant agreement (document "travel grant agreement 1a").
- 2.) The money is paid to the account of the applicant's supervisor after approval of the travel report (document "travel report form 1b").

§13. Election of DOMFIL Board 2021/2022

Lovisa Karlsson nominates Irene Hiniesto as chairman for the new DOMFIL board 2021/2022. The majority has voted for her.

Lovisa Karlsson nominates Sanne Toivainen as a new educational supervisor. The majority has voted for her.

There is a person interested in the position of treasurer but will need to be voted in the next section board meeting as she was not able to participate in the meeting today.

Lovisa Karlsson wants to nominate herself as a board member for the DOMFIL board 2021/2022. The majority has voted for her.

Lovisa nominates Jesper Karlsson as a board member for the DOMFIL board 2021/2022. The majority has voted for him.

Lovisa nominates Jan Neelissen as a board member for the DOMFIL board 2021/2022. The majority has voted for him.

§14. Operational plan 2020/2021 (attachment 2a)

It is not planned by the new board to organize a HURS 2022 but this situation can change if there are more motivated people on the board that want to organize HURS or if there will be people found for a HURS organization committee.

Having social activities where PhD students can interact was a priority for next year.

§15. Budget 2020/2021 and proposed budget 2021/2022 (attachment 3a and 3b)

Veronica Linzano-Fallas presented the budget. This year's board stayed in the budget proposed even though HURS was organized as online event and needed a company to conduct that. The money paid shifted to some other activities in HURS as it has been a different kind of event this year.

The proposed budget for the year 2021/2022 was largely decreased to only have expenses that are covered by the subsidy we get from CONSENSUS since the operational plan does not include arranging HURS. The budget for 21/22 will have enough at the end of the fiscal year to have the DOMFIL board of 22/23 arrange HURS if wished. The proposed budget 2021/2022 was accepted by the majority of the participants.



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§16. Questions and motions

During the meeting we got the information that there is another person who wants to nominate him/herself for a representative position. This person will be voted for now and added to point 9 Election of new representatives for vacant positions.

§17. Closing of the meeting

Lovisa Karlsson closed the meeting at 18.37.

Lovisa Karlsson, Meeting Chairman

Annabel Burkard
, Meeting Secretary

Signe Skog
, Attestant

Jesper Karlsson
, Attestant