



Operational year: 20/21
Meeting #6

Protocol DOMFIL Board Meeting

When: 2021-03-2, 17.15 – 19:30

Where: Zoom

Attendance: Lovisa Karlsson, Jesper Karlsson, Jan Neelissen, Veronica Lizano-Fallas, Annabel Burkard

§1. Opening of the meeting

Lovisa opened the meeting at 17.18

§2. Electing a Secretary

Lovisa was elected the secretary.

§3. Electing a Minutes adjustor

Jesper was elected the minutes adjustor.

§4. Board meeting protocol previous meeting

Last meeting was held on Januari 20th. HURS date has been set to 28th of April. Allamässor has been selected as the company to hire. Annabel and Vero organized a “women in science-breakfast”.

§5. Universitetskanslietsämbetet (UKÄ)/ Swedish Higher Education Authority visit

UKÄ is doing a review of LiU's self-evaluation. Lovisa has been involved in writing the student attachment bringing up problems such as that there is no doktoransombundman and no course evaluation in PhD-courses in the technical and philosophical faculty. On the 18th February they made an interview with the chair of DOMFIL, chair of LiUPhD, head of education of consensus, stuff and LinTek. After this interview they decided to keep working on “the situation of PhD-student”. More interviews will be held in April.

§6. Workshop for the new strategic plan of LiU 30 march

LiU is arranging a workshop that is supposed to bring new perspectives and insights to the new LiU strategic plan on the 30th of March. DOMFIL and LiUPhD is asked to co-host. We are asked to contribute with questions that can be discussed. DOMFIL will meet at the 8th at 17.15 of Feb to prepare. Lovisa will find and share the dialog material.

§7. Reports from board members

• Chairman

○ LUST-DK meeting

- Preparing for the UKÄ visit. UKÄ asked us if we have Skuggdoktorander/Shadow PhD-students at LiU and together with LUST-DK a “remissvar” was written. Research preparatory course and research assistant positions were mentioned as possible “shadow-PhD-positions” but a clearer definition was needed to elucidate this.

○ Pedagogic merits portfolio

- LiU is creating a merit portfolio to list pedagogical merits. For PhD-students it would be good to log their teaching merits from the start. The portfolio will be included in “Det akademiska lärandet” (DAL) course.

○ Revision of section agreement

- The section agreement looked good. We could remove the sections stating that we are allowed to use consensus org.number.

○ Hur mår doktoranden

- SFS-DK report will be done in March- April

○ Members week consensus



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- Consensus ask us to contribute to members week by with a question that will be posted on social media and members can compete. We will fill a beaker with 2 ml tubes and the members guess the number of tubes.
- **Digital diplomas**
 - The current digital diploma has caused some problems. In some countries this type of diploma is not viewed as a “real” diploma. Also, the digital signature expires after 1 year and need to be re-validated by LiU. You can only see the validity of the diploma you need to read the pdf with the diploma in Adobe reader.
- Meeting Saco-S
 - DOMFIL sent a letter to the principal regarding the big salary differences between the faculty. Saco-S provided DOMFIL with a list of PhD-salary for all big universities in Sweden. The medical faculty at LiU is having a very low salary, with BKV having the lowest in all of Sweden. Salary revision is looking to improve this. The new PhD-salary ladder is not out yet.
- Meeting with Deputy Vice-Chancellor Margareta Bachrack Lindström
 - LiU sent out a survey for all student at the university except the PhD-students. They said we did not need a survey since LiUPhD and DOMFIL recently sent out a survey. DOMFIL and LiUPhD does not agree and had a meeting with Margareta to discuss how we should make a survey for the PhD-students. DOMFIL and LiUPhD will write the questions. LiU will make the survey, send it out and handle the processing of the results.
 - In LiU-nytt the vice principal of research PeO Brehmer made a statement that LiU will hire 3 Professor emeritus in the spring of 2021, but the statement was later removed. We asked Margareta and she had no clear answer, they had discussed this.
- **Educational supervisor**

Jesper has send out an email to all DOMFIL members to recruit two new PhD-student representatives for the GLP-course and GCP-course. Jesper has a meeting on the 4th with the educational committee. Jesper got an email from a PhD-student that is employed at IFM asking how he should end his PhD. This type of question would have been good to ask a doktorandombudsman.
- **HURS-manager**

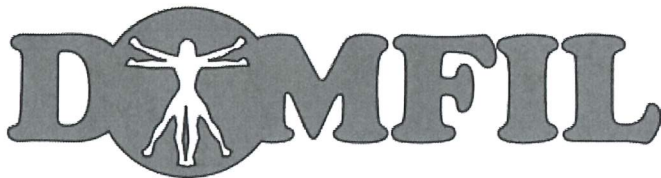
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- **Communications**

Arranged “Women in science-breakfast”.
- **Treasurer**

Arranged “Women in science-breakfast”. The participants that participated received a post-card, coffee-cups were bought to the DOMFIL members. Vero made a report to the IUPAC-webpage. One person wants to rent a hat in October and this information is saved in a list.

§8. Seminars

Low participation in the seminars. Annabel will ask the DOMFIL members in social media. Will be discussed on the next board meeting.



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§9. HURS

a. Company exhibition

- i. 12 Companies are participating, and we buy 1 stand for the procurement's office.

b. Advertisement

- i. This week: have the poster with save the date posted, poster award reminder, scientific paper award reminder
- ii. Next week:
 - 1. Schedule (Jesper and Jan before tuesday)
 - 2. Facebook (Annabel)
 - 3. Email (Annabel by tuesday)

§10. Schedule next meeting

HURS meeting: 11th of March 17.15.

Board meeting: 30th of March 17.15

§11. Spring section meeting date

Changed to the 25th of May.

§12. Closing of the meeting

Lovisa closed the meeting at 17.34

Lovisa Karlsson, Chairman

Lovisa Karlsson, Secretary

Jesper Karlsson

Jesper Karlsson, Minute adjustor