



Operational year: 20/21  
Meeting #4

## Protocol DOMFIL Board Meeting

When: 2020-11-03, 17.30 – 19.30

Where: Zoom

Attendance: Lovisa Karlsson, Jesper Karlsson, Veronica Lizano-Fallas, Annabel Burkard

### §1. Opening of the meeting

Lovisa opened the meeting.

### §2. Electing a Secretary

Veronica is elected as secretary.

### §3. Electing a Minutes adjustor

Jesper is elected as minutes adjustor.

### §4. Travel grant

Following the suggestion from the previous board the DOMFIL board of 20/21 suggest that:

- On the autumn section meeting, the new DOMFIL board decides on the amount of money to be used for the travel grant for academic purposes depending on the budget and performance of the previous board.
- The amount should be divided equally between all accepted applicants.
- The amount of the travel grant cannot exceed 10 000 SEK per individual.
- The applicants need to send a written application including an approximate budget of costs, the aim and dates of the travel/travels.
- An applicant can be any member of the DOMFIL board from the previous fiscal year who has been on the board for at least 12 months.
- The applicant who receives the travel grant needs to send a brief report of how the money was used, maximum 2 months after the travels signed by both the applicant and the supervisor.
- The money is payed to the account of the applicant's supervisor after approval of the travel report.

### §5. Reports from board members

#### • Chairman

Lovisa had a meeting with SFS-DK discussing prolongation of PhD positions due to the current pandemic situation. LiU has not come with information about this yet.

Lovisa had a meeting with SACO-S representatives at LiU discussing the lack of a doktorandombudsman. She discovered that PhD students of Medical Faculty at LiU have the lowest salary in Sweden compared to other PhD students.

Lovisa contacted a person specialized on how to handle stress for a future seminar.



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Lovisa has discussed with LiUPhD about the research preparatory course and they will send a survey about people's situation before starting a PhD (research preparatory course or employee type).

- **Educational supervisor**

Jesper gather the reports from all the representatives.

New representatives for HVM institution board, BKV admission committee, KEF, core facility was found.

Jesper sent the operational plan for DOMFIL to Consensus.

- **Social activity/Communication**

Annabel suggested to write a document about the research preparatory course, loans, scholarships, CSN, etc., for master students, to be founds in our web site.

Annabel tried to get information about the current situation of the use of the gymnastics room on Mondays.

Annabel received information from Consensus: every face to face planned activity should be register in a specific form and send to them to decide if the activity could be done.

Consensus will maintain us about the time for the painting logo.

After talking with Erik and Lovisa it has been decided that Annabel is not going to attend the SA meetings of Consensus.

Annabel has an idea for a seminar on scientific communication.

**Treasurer**

Veronica found an auditor for DOMFIL board 20/21 economics. As a second option, Annabel talked with Elisabeth Paul and she can be the auditor.

Veronica has an idea for a seminar with Abeni Wickham on achieving greatness through adversity in our scientific lives.

- **HURS-manager**

Not present.

**§6. Nobel dinner**

Due to the current pandemic situation Nobel dinner will be held as an online event.

**§7. Monthly breakfasts**

Cancelled due to Corona situation.

**§8. Closing of the meeting**

Lovisa closes the meeting.

Lovisa Karlsson, Chairman

Veronica Lizano-Fallas, Secretary

Jesper Karlsson, Minute adjustor