



Operational year: 16/17
Meeting #1

Protocol DOMFIL board meeting

When: 2016-08-17, 12.00-13.30

Where: Liljekonvaljen

Present: Anik, Arjan, Maite, Karin.

		Attachment
§1	Opening of the meeting The meeting was opened	
§2	Election of chairman, secretary and attestant Anik was elected to chairman. Karin was elected to secretary. Arjan was elected to attestant.	
§3	Meeting eligibility due to time of call Meeting was found eligible	
§4	Adjunctions No adjunctions were made.	
§5	Registration of new questions See § 14	
§6	Establishment of the agenda The agenda was established after adding new questions in §14	
§7	Previous protocols No previous protocols	
§8	Renting out Speakers One rental upcoming the 3 rd of Sept. Maite will make an online calendar for rental equipment.	
§9	Inventory of storage room Inventory of storage room starts Wednesday 2016-08-17 (if necessary continues 2016-08-18).	
§10	Kick-in BBQ for DOMFIL <i>Date: Wednesday 7th Sept. Send invitation latest 24/8. Put up posters/flyers for this on the notice boards, website, facebook, "follow us on twitter" and at our own departments. Budget: 3000 kr (marketing budget)</i>	
§11	Kick-off for current board <i>Date and location: fri 2- sat. 3 sept. Kolmården/ Vildmarkshotellet + dinner at hotel. Karin will book the Hotel package. Anik will book a car.</i>	
§12	Painting DOMFIL Logo Sunday 21/8. Meet up at kl 10.30, share the white and black colors with the Medical Biology section, don't forget to add sand in the colors.	



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§13	Reports from board members None to declare	
§14	Other questions <ul style="list-style-type: none">- Book meeting with Swedbank: Anik will book a meeting with the bank next week (v. 34)- Budget: Plan the budget in more detail for upcoming year, this will be focused on the next meeting.- Educational supervisor: Summarize the poll from this year survey until next meeting. Book a meeting with Fredrik Elinder.- "Awareness of DOMFIL" – give out a flyer on the admission seminars. Arjan will draft a flyer.- Webpage: Start to update the page (board members) plus paying the fee for it.- Vacant representative posts in each board. Look this up until next meeting.	
§15	Next meeting Wednesday 24th September kl. 12-13.30, Liljekonvaljen.	
§16	Closing of the meeting The meeting was closed	

X

Anik Islam
Chairman

X

Arjan Mofers
Communications Officer

X

Karin Wåhlén
Educational Supervisor