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Domfil board meeting 1, 09-09-2014

**Location/time:**

K1 12 – 14 at Innerörat, ENT-department.

**Present:**

Mehrnaz Zeitoni

Cynthia Veenstra

Johanna Hengen

Liam Ward

Sandeep Koopal

**§1. Approval of the meeting's authorized advertisement.**

**§2. Opening of the meeting.**

**§3. Election of chairman, secretary and attesting.**

Mehrnaz elected to chairman, Johanna elected to secretary, Liam is attesting.

**§4. Registration of new questions.**

- Cynthia wants HURS added to the agenda.

**§5. Approval of the agenda.**

HURS is added as §22. §16 is moved to earlier in the meeting.

**§6. Information from board members.**

New information from board members was discussed under relevant points in the agenda. There wasn't any new information from board members that didn't apply to a discussion point in the meeting. It was, however, discussed that we need a list of representatives in Domfil.

**§7. Barbeque 10th September 2014 and the purchase of a party tent.**

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Practical issues regarding the BBQ was discussed, such as what food to get and for how many. Board members Mehrnaz and Sandeep will purchase groceries related to the event. The board also elected to purchase a party tent that will be used at the BBQ in case of rain, but also as a part of Domfil:s inventory that will be available for the board's own events as well as rentable for Domfil members. Board member Johanna is responsible for purchasing a large party tent (3x6m) for 1599kr from Biltema on Domfil:s behalf. It is decided that the board will cover for the cost of transporting the tent from Biltema to the hospital, which is estimated to be 150 kr. Details regarding the costs and procedure of renting the tent will be decided at a later date.

### **§8. Kick Off Vårdsnäs 24-25th October 2014.**

Board member Mehrnaz has been in contact with Vårdsnäs conference center, where it is decided that the Kick Off will take place. Mehrnaz conveys information about costs and benefits related to the Kick Off at Vårdsnäs. The budget for the event is set at 30 000 kr. Mehrnaz informs the board that 15 people attended the Kick Off the previous year and estimates that if a maximum of 20 people show up this year, Vårdsnäs will charge Domfil around 20 000kr, which is well within budget and leaves a contingency for costs related to beverages and activities. Transportation (rental car/minibus) will be booked 3 weeks before the event. Members will be asked to pay 100kr/person if they wish to attend, to prevent people from registering and then not showing up. Information about the Kick Off will be included in the upcoming Domfil Newsletter and the RSVP-date is set to 2/10/2014 as the board needs to inform Vårdsnäs about the number of attendees on 3/10/2014.

Details regarding the event will be decided on at a later date.

### **§9. Section meeting dates.**

November the 26<sup>th</sup> at 5pm. Attendees will be offered a meal after the meeting is finished and fika while the meeting is ongoing. Mehrnaz books a room for the meeting and venue for dinner. Cynthia will get coffee.

### **§10. Representatives meeting dates.**

Representative meeting on the 12<sup>th</sup> of November at 5pm so that representatives can come with suggestions on what to discuss at the section meeting. Fika and then dinner. Mehrnaz books a room.



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### **§11. Fuck off & Kick in.**

All board members are in agreement that the Fuck-Off and Kick-in events will be joined into one single event this year, which will be held on the 3<sup>rd</sup> of October. This means the budget for the separate events (3500kr and 2000kr respectively) will make up a total budget of 5500kr for the event. The budget for gifts to the old board has been set to 175kr/person and board member Liam is responsible for acquiring the gifts before the event. The board members also decided on the activities for the evening. Vice Chairman Cynthia is responsible for contacting the old board members and checking which of them are able to attend.

### **§12. After work Nationernas hus/Pub Örat.**

Chairman Mehrnaz has been in contact with NH regarding having a monthly Domfil pub night/afterwork there and conveys the information to the board. Malik at NH has said that we are welcome and that NH will accept our drink vouchers, however it is not a good idea to host the afterwork on a quiz night. The board decides to host the afterwork at NH this semester and the dates for the afterwork is set to the first Wednesday of every month. A discussion is had about how to tell non-members from members of Domfil, which will be examined further. It is decided that Mehrnaz will discuss the procedure for accepting the drink vouchers with Malik and will email LiU PhD about the date for the afterwork.

### **§13. Nobel dinner.**

LiU PhD wishes that Domfil and LiU PhD hosts the Nobel Dinner together this year. A misunderstanding with LiUPhD has led to Universitetsklubben being booked for the event. The board agrees that Livgrenadjären is a more suitable location for the event, as they allow catering and will allow Domfil to bring beverages to sell at the event. It is decided that the Nobel Dinner will not be a mutual event between LiU PhD and Domfil for financial reasons. The date for the event is set to the 12<sup>th</sup> of December and the cost for attending is 100kr/member. Mehrnaz is responsible for checking availability at Livgrenadjären and contacting Fredrik at LiU PhD with the new information.

### **§14. LiU PhD.**

Chairman Mehrnaz has been meeting with Fredrik from LiU PhD, who is of the opinion that Domfil and LiU PhD should work towards joining the two groups into one PhD union. The general consensus in the board is that while this would most

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likely benefit LiUPhD financially and lead to the aforementioned becoming a more serious association with more student impact, it is not in Domfil:s best interest to merge. The board reasons that Domfil has little to gain from merging with LiU PhD, as Domfil:s strength is partly due to being a small and local union with a fairly homogenous group of members, which makes the board able to work for their specific interests and affect the relevant parts of the university system easier than if it had been a union for ALL of the PhD students at LiU. The board was more positive to the idea of occasional mutual social events with both Domfil and LiU PhD. The Summer Party was suggested as a potential mutual event. It was decided that a formal vote regarding the relationship between Domfil and LiUPhD would be held at the next board meeting.

#### **§15. Populärvetenskapliga veckan.**

Populärvetenskapliga veckan are seeking two PhD students to do a presentation. It was decided that this would be advertised in the upcoming Domfil Newsletter.

#### **§16. Bank account.**

Vice Chairman Cynthia informed Chairman Mehrnaz about procedure regarding the bank account.

#### **§17. Domfil sweaters and t-shirt.**

Some alterations to the design were discussed. It was decided that the sweaters should be more informative and include a description of what Domfil is, as it will help raise awareness to recruit more members. Chairman Mehrnaz will check manufacturing costs and options.

#### **§18. Email Linköpings Läkare Sällskap/Domfil Newsletter.**

Board member/secretary Johanna will create a draft for a newsletter that will include information about upcoming events and other content that is relevant to PhD-students at HU. The idea is that it will be sent out once a month. The first newsletter will be sent out to all PhD-students at HU and not just members, since the idea is to also show non-members what Domfil does and how they benefit from becoming a member.

#### **§19. Decentralization contract.**

Moved to next meeting.

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## **§20. Next board meeting.**

Vice Chairman Cynthia asks old board members about the date for a handover meeting. The next meeting is set to be in the 14<sup>th</sup> of October at 12pm.

It was decided that the following points would be added to the agenda for the next meeting:

- A discussion regarding assigning specific events to specific board members. This is to make organizing events easier and to shorten meeting times.
- A discussion and vote regarding the relationship between Domfil and LiU-phd.
- §19 Decentralization contract was moved to next meeting due to lack of time.
- Decision regarding costs and procedure for renting the party tent.
- Preparations for the Kick-Off at Vårdsnäs.

## **§21. Questions.**

Chairman Mehrnaz wants information regarding how the supervisors of board-active PhD-students gets compensated. It is unknown who is responsible for this compensation. It is decided that Mehrnaz will contact ex-chairman Anna to find out.

## **§22. HURS 2015.**

Vice Chairman Cynthia suggests booking the event space for HURS already. The date for HURS is decided to the 13<sup>th</sup> of March, 2015. Board member Johanna is responsible for booking Almen, Björken, Rönner and Berzelius for the event.

## **§23. Meeting closure.**

*Anna Livi*



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### Verification signatures

Writer of protocol.

 JOHANNA HENGEN

Chairman.



Attesting.

 - Liam Ward.