



Domfil board meeting, 2015-04-22

Location/time:

K1 16:30 – 17:45 at Innerörat, Innerörat in ENT-department.

Present:

Cynthia Veenstra

Johanna Hengen

Sandeep Koppal

Liam Ward

§1. Approval of the meeting's authorized advertisement.

§2. Opening of the meeting.

§3. Election of chairman, secretary and attesting.

Cynthia is elected as stand-in chairman and Johanna is elected as secretary.
Sandeep is attesting.

§4. Registration of new questions

The board wants to know whether the university action plan be sent out to the student union and the board. It is decided that the chairman should contact the Consensus board to gain information regarding this.

§5. Approval of the agenda

§6. Information from board members

There is a leak in the storage room where DOMFIL keeps the rentable inventory and archive. The inventory needs to be moved so that it is out of the way when the leak is being fixed. Sandeep and Johanna are available all of week 18 to do this. The board members will look into where the items can be kept while the storage room is being renovated. The board also discusses potentially asking Consensus for another locker in the storage room that would fit the tent.

§7. HURS.

Cynthia encourages the board to start writing on the testament for HURS.

§8. Budget.

Sandeep has summarized the budget for HURS and presents the highlights. DOMFIL spent 80k including the banquet, which is under the estimated budget. The board has not yet received the bill for the nametags. In total, DOMFIL made 52k in profit at this year's HURS.

The budget for the remaining events are discussed. The board calculates that DOMFIL has 2500kr left budget for the last Afterwork, but estimates that it will cost less. The representative meeting has a budget of 5000kr and the section meeting 4000kr. Sandeep estimates that DOMFIL could afford a spring BBQ that costs around 3000kr.

§9. New board 2015/2016

The board discusses the suggested nominees to the election committee. There are suggested nominees for each of the mandatory seats. Cynthia will contact Anna (who's in the election board) about how the election preparation is going to get an update.

§10. Representatives meeting spring 2015.

Cynthia and Liam has created a form for standardizing the information from the representatives. Liam will send it out. Johanna will act as secretary and take notes at the meeting for an informal summary. Sandeep will take care of the fika and Cynthia will get the coffee. The board has received confirmation from some of the representatives that they would like to keep their position next year, but will check with the rest of the representatives that haven't been in contact with the board at the representative meeting. Mehrnaz will book 1854 and check whether they can send an invoice to DOMFIL.

§11. Section meeting spring 2015

The first call for the spring section meeting is 13th of May and the final call is 27th of May. The board decides that the chairman will send out the invitation and stresses the importance that it is done in time.

The first call only needs to include the preliminary agenda, while the final call must contain all attachments (e.g. the by-laws, the budget for the new board, the agenda and operational plan). The board discusses who is allowed to be at the section meeting and who is eligible to vote.

The contents of the agenda is discussed. Liam will do a short summary of the educational survey under §10 Report from the board. The report from representatives should be moved to last due to time constraints. The point §Dismissal of representatives needs to be added for the representatives that want to leave their seats. The board does not want to make any changes to the by-laws. In the plan for the next board it is suggested that they continue evaluate DOMFIL's social events, potentially through a similar survey to the one that was send out autumn 2014. No changes suggested to the membership fee. Sandeep is responsible for fika and Cynthia will bring coffee. Deadline for sign-up is 29th of May. It is suggested that the dinner after the section meeting will be at Örat if it's open and NH if Örat is closed. Johanna will contact Örat and check.

§12. Testament.

Cynthia reminds the board that everyone should start writing. HURS should have a separate testament and the board should consider what appendances needs to be included (NH vouchers, invitations etc).

§14. Other Stuff

Anna has the certificate template for the board members.

§15. Newsletter

The contents of the upcoming newsletter is discussed. The board decides that it should include information regarding that the board is looking for new representatives and board members. Liam will have an overview of representative posts ready soon. Open positions will be advertised at the end of the email.

Information regarding the events that are left for the semester will be included. These are the afterwork, representative meeting, section meeting and spring BBQ, which will be held at the 11th of June.

§16 Next meeting

The next board meeting is set to Tuesday the 12th of May at 12am.

§17. Meeting closure.

Verification signatures

Writer of protocol.

JOHANNA HENGÉN

A blue ink signature in cursive script, appearing to read "Johanna Hengén".

Chairman.

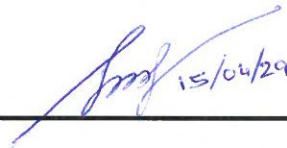
Cynthia Veenstra

A blue ink signature in cursive script, appearing to read "Cynthia Veenstra".

05-05-2015

Attesting.

Sandeep Koppal

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