



## Protocol: DOMFIL section meeting 3<sup>rd</sup> June 2015

**Location/time:** 17:00 - 18:30 in Rönneby.

**Present:**

19 (*all Domfil members*).

Mehrnaz Zeitooni  
Cynthia Veenstra  
Johanna Hengen  
Sandeep Koppal  
Liam Ward  
Riccardo Barchiesi  
Christopher Sackmann  
Valerie Koziski  
Anna-Maria Andersson  
Anna Nilsson  
Stefan Ljunggren  
Cornelia Bratengeier  
Anna Södergren  
Emina Vorkapic  
Simon Jönsson  
Robert Lindau  
Angelika Holm  
Erik Hilborn  
Pierfancesco Mirabelli

### §1 Opening of the meeting

### §2 Election of chairman

Mehrnaz Zeitooni is elected to chairman of the meeting.

### §3 Election of Secretary

Johanna Hengen is elected to secretary of the meeting.

### §4 Election of two attestants/vote counters

Anna-Maria Andersson & Stefan Ljunggren are elected as meeting attestants.

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#### **§5 Meeting eligibility due to time of call**

The preliminary and final calls were out in time and with the correct appendices.

#### **§6 Adjustment of the electoral roll**

#### **§7 Adjunctions**

No adjunctions.

#### **§8 Registration of new questions**

Angelica's question is discussed under §18.

#### **§9 Confirmation of the agenda**

#### **§10 Report from the board**

Liam (educational surveyor) goes through the educational programme survey that was administered earlier this year for the PhD students at the Medical Faculty at Linköping University. In summary, the courses at the faculty have received a pretty average-to-low quality rating from the PhD students. One main complaint was the lack of consistent information regarding opening and closing application dates. It was also brought up that the notification of acceptance needs to arrive earlier, as it causes trouble for PhD students to not know whether they need to clear their schedule for certain weeks in advance. The courses have their own evaluations, but the results from these evaluations haven't been published on the website yet. A meeting with FUN to discuss publishing the results online is planned for next semester.

Liam and Mehrnaz had a meeting with course leaders and board members of FUN and presented the results of the educational programme survey and what they thought needed to be improved. There appears to be a difference between the outcomes of the courses' own evaluation and the one done by DOMFIL, as the FUN board and course leaders seemed rather surprised at our results at the meeting. Both Mehrnaz and Liam have the impression that the FUN board are very keen to keep working with improving the courses for PhD students.

Chairman Mehrnaz shares some reflections from HURS 2015. HURS 2015 had a focus on researchers from LiU. HURS costs a lot of money and takes a lot of time to host, yet there is quite a low attendance. It is up to the new board to consider whether this is reasonable and to create HURS 2016 the way they want to. Liam, who has been the liaison between the exhibition companies and the board, informs that the companies were happy with the attendance to their exhibition as the people who did attend were the most likely to actually order products from said companies. Anna S suggests that there needs to be a balance between lectures and exhibitions at HURS and that DOMFIL should consider what kind of PhD students attends the event. For example, clinical PhD students have different feasibility to attend HURS. HURS is also DOMFIL's only major income and funds other activities. Riccardo suggests reconsidering the name of HURS (Hospital University Research Symposium) as the faculty is now called the Medical Faculty. Stefan suggests inviting more bachelor and master students to fill out the space at HURS if necessary.



As per the operational plan for 2014/2015, DOMFIL held two representative meetings and two section meetings (including today). Mehrnaz stresses the importance to the next board of rewarding the representatives for the work that they do.

DOMFIL held a rather large and expensive Kick-Off last year. It will have to be scaled down next year due to the section having less money to spend. Stefan points out that the Kick-Off is an important event in order to bring attention to DOMFIL from new PhD students and potential members.

Other events that DOMFIL hosted was the Nobel Prize Dinner (at Brigaden), the Afterworks and floorball games (through Olof Sandberg). Olof will continue to host the floorball games next semester.

### **§11 Operational plan for DOMFIL 2015/2016 (Appendix 1)**

For the new year, it is suggested that the new board works with the following things:

- Getting DOMFIL more storage space.
- Construct a leaflet to be distributed to new PhD students at the admission seminar, approximately one page long.
- Keep in touch with LiuPhD (pronounced LUFT) regarding future collaborations. The 2014/2015 did not have much contact with them this year as their organization status meant financing issues at shared events (DOMFIL receives financing from Consensus while LiuPhd doesn't).
- Anna S suggests that DOMFIL reviews the courses and what is being done to improve them. The dismay towards the PhD courses have been going on for several years and it would be good for DOMFIL to show the PhD students that we are aware of this problem and trying to do something about it.
- A vote is held and Medarbetarundersökningen is voted to be added into the operational plan.

### **§12 Budget for DOMFIL 2015/2016 (Appendix 2)**

Sandeep (treasurer) presents the budget from this year and for the next board. Some highlights are the downsizing of the kick-off next year. The Nobel Prize party is kept at the same sum as last year. Sandeep summarizes the in- and outcomes from HURS 2015 (see appendix). Some modifications are suggested by Stefan, Anna S, Riccardo and Angelica to make the budget more "pessimistic" and make room for more flexibility for the next board.

The following changes are called to vote:

- Move 10 000 kr from savings to the miscellaneous post and add as a footnote that it be used as a buffer.



- The budget for optional social events is combined into a lump sum combined with an appendix specifying suggestions for the specific events.

The members vote yes in unison to allowing the treasurer to make these changes.

### §13 Election of the DOMFIL board 2015/2016

Anna Södergren presents the nominations for the various board positions. There is some discussion regarding whether we can vote in people to specific posts or just other board delegates. It seems according to the by-laws that this is possible.

- The section votes whether to elect Riccardo Barchiesi [REDACTED] as the chairman of DOMFIL.
- The section votes whether to elect Cornelia Bratengeier [REDACTED] as the treasurer of DOMFIL.
- The section votes whether to elect Anna-Maria Andersson [REDACTED] as the educational supervisor of DOMFIL.
- The section votes whether to elect Robert Lindau [REDACTED], Valerie Koziski [REDACTED], Christopher Sackmann [REDACTED] as other board delegates of DOMFIL.
- The section votes whether to elect Liam Ward [REDACTED] as HURS manager of DOMFIL.

The section votes in unison to elect the candidates.

### §14 Dismissal of representatives

- Speaker: Board
- IKE PhD admissions committee: Sandra Hellberg, Johanna Raffetseder
- Core facility: Anna Eskilsson
- IMH PhD admissions committee: Margit Neher
- Hiring committee: Stefan Ljunggren
- Sandra Hellberg, Johanna Raffetseder, Anna Eskilsson and Margit Neher are dismissed. Stefan says he can remain as a representative for the time being, but a replacement should be found early fall 2015.

### §15 Election of new DOMFIL representatives

- Speaker: Board
  - ☐ Hiring Committee
    - ☒ Regular:
  - ☐ IKE Board
    - ☒ Substitute: Johanna Hengen
  - ☐ IKE PhD admissions committee
    - ☒ Regular:
    - ☒ Regular:





- ☐ Core Facility
  - ☐ Regular: Cynthia Veenstra
- ☐ IMH Board
  - ☐ Substitute:
- ☐ IMH PhD admissions committee
  - ☐ Regular:
- ☐ Consensus council, FUM
  - ☐ Substitute:

Johanna Hengen is appointed as a substitute in the IKE board. The remaining seats are left empty. Riccardo informs regarding the positions in the FUM board and that it would be good to have Domfil Representatives present at the FUM-meetings when the budget is set and the new board elected, even if it doesn't specifically relate to PhD students. The new board has the power to elect representatives outside the section meeting.

#### **§16 Membership fee for 2015/2016**

- Regular members
- Supportive members

No changes in the membership fee is suggested.

#### **§17 Report from the representatives**

- Report from the Representative Meeting the 7th May

Cynthia goes through the summary from the representative meeting. The representative meeting has its own separate protocol available on [www.domfil.se](http://www.domfil.se) under the subheading "documents".

#### **§18 Received bills and questions**

Angelica raised the question of how the board should work with equality for next year's HURS. This is a question that has been discussed to some extent prior to the meeting, as there has been complaints regarding the fact that HURS 2015 and HURS 2014 featured only male key speakers. Chairman Mehrnaz and Johanna (secretary) acknowledges that this is a problem and emphasizes the importance of representing at least both female and male speakers in the next year's HURS, although preferably also a more diverse group of speakers in general. This issue has been written into the testament for the next board, but could also be added in some format into the operational plan.

#### **§19 New questions**

No further questions.

#### **§20 End of meeting**

The meeting is closed.



Verification signatures

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Writer of protocol [Johanna Hengen]

A blue ink signature of Johanna Hengen, written in a cursive style, positioned above a horizontal line.

Chairman [Mehrnaz Zeitooni]

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Attesting 1 [Anna-Maria Andersson]

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Attesting 2 [Stefan Ljunggren]

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