



Operational year: 17/18
Meeting #1

Protocol DOMFIL Board Meeting

When: 2017-09-13, 17.15-20.00

Where: Liljekonvaljen

Attendance: Maite, Karin, Anna and Elisabeth

§1. Opening of the meeting

The meeting is opened by Chairman Maite Casado

§2. Electing a Secretary

Anna Asratian was chosen as the secretary.

§3. Electing a Minutes adjustor

Karin Wáhién was chosen as a Minutes adjustor.

§4. Previous protocol

The previous protocol was discussed and put to file.

§5. Registration of new questions

No new questions was registered.

§6. Reports from Board members

a. Chairman

i. Consensus meeting

New board for this fiscal year that are very collaborative with using and translating official documents to English.

ii. Floorball updates

At the section meeting the members decided to not pay for the hall for floorball. Maite talked to the participants of the floor ball and informed them that they have to be members for DOMFIL to pay the bill for the hall.

Maite will go to talk to the people that wants to play floorball if they don't become members DOMFIL will stop paying the bill for the hall.

One of the floor ball events should be open for everyone wants to join - for example LiU PhD members will be invited. If anyone would like to continue then they can buy the activity pass for the whole semester.

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b. Vice-chairman

i. Protocols previous years

The previous protocols are soon signed and will be uploaded to the website.

c. Treasurer

Treasurer is waiting for her new ID-card to be able to get access to the bank accounts.

All the papers are done for last fiscal year and will be handed over to the auditor.

d. Educational supervisor

i. Educational Survey

A reminder should be sent out to the members since DOMFIL had some problems sending emails during the summer when the reminder should've been sent out. DOMFIL will not send out a new reminder, instead the results that was collected during the spring will be summarized.

ii. Introduction meetings PhD

Karin and Maite represented DOMFIL at both introductory meeting at IMH and IKE, respectively, for PhDs. This should be continued - soon (in November) IKE will have a new meeting like this.

iii. Information about DOMFIL

Before, IMH and IKE had information about DOMFIL in their papers that are sent to newly admitted PhDs, however, this has not been done or updated for a long while. Therefore this should be updated/written and sent to both FUS.

§7. Marketing and recruitment strategies:

a. Representatives

Magnus Ziegler was recruited as a representative in the IMH institution board.

The information about representatives will go out in the first newsletter.

b. Text to newly admitted PhDs

Discussed under §6.d.ii. Karin is responsible to writing this kind of text.

c. Pre-research course (forskningsförberedande kurs)

Elisabeth will contact the responsible people for the pre-research course and find out if there is any email list. Karin will send the information text when it is done so it can be sent out to all the students at the course.

d. Activity pass / Supportive member

Full member:

- registered PhD student, research engineer or research assistant at the Medical Faculty of Linköping University or pre-research course full time at Medical Faculty, covering at least 15 credits
- pay the Consensus established union fee
- 190kr/semester or 360kr/year

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Supporting member:

- previous members of DOMFIL, postdoc or other persons with a connection to the section
- Active PhD students at the Medical Faculty cannot become a supporting member
- pay the joint student union and section fee established by the Consensus council.
- Supporting members obtain part of the benefits as full members at DOMFIL's social events.
- Price: XX/semester (Maite will check the fee and procedure of this with Consensus)

Activity pass:

- for you that wants to join selected DOMFIL events and are not eligible to be full members, for example girlfriends, boyfriends and friends to members of DOMFILs
- Applications for activity pass should go through the DOMFIL board.
- Price: 60kr/semester

e. Facebook updates

Maite has started to update our page on Facebook and everyone in the board can help update the page.

f. Webpage

The person that wrote the protocol is in charge of having the protocol signed and updated to the website.

Everyone needs to help to update the website.

- Maite will get us the log in to the website
- Anna updates the old protocols
- Karin updates links - especially the course information - and new logo
- Elisabeth looks through and updates the text/layout - and creates a template for the presentation

g. Hoodies

Karin will order the sweaters from Malin and Team sportia.

Everyone has M and black sweaters.

Name Surname (white text)

Post (white text)

DOMFIL board 17/18 (in red text)

§8. Events

a. Section meeting

i. Date

Autumn: 23rd of Nov 17.15

Spring: preliminary end of May

b. HURS

i. Date

Friday 23rd of March 2018. A separate meeting will be held for that.

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c. Recruitment event for new member

i. Date

ii. What? BBQ, picking mushrooms, etc.

All potential members should be invited, including the pre-research course.

Ideas:

- pool
- bowling
- bar
- pizza-buffet

Pizza-buffet at Napoli, food and 1 drink per person. Anna does the registration link for the event.

d. AW

i. How often? Where?

12th of October AW at Horse and Hound

9th of November with activity (bowling?)

e. Fuck off

Doodle with everyone to figure out the date.

Surprise activity.

f. Kick in

Escape room and dinner in Norrköping

the 13th of October in the evening

Anna is in charge of checking escape room

Karin is in charge of booking the restaurant

g. Nobel prize dinner

8th or 9th of December together with LiU-PhD

§9. Other questions

§10. Next meeting

The next meeting is the 26th of September at 17.15.

§11. Closing of the meeting

Meeting was closed.

Maite Casado, Chairman

Anna Asratian, Secretary

Karin Wåhlén, Minute adjustor