



Operational year: 16/17  
Meeting #10

## Protocol DOMFIL Board Meeting

When: 2017-02-08, 12.00-13.00

Where: Klarinetten

		Attachment
§1	Opening of the meeting	
§2	Registration of new questions	
§3	Establishment of agenda	
§4	<p>Reports form Board members</p> <ul style="list-style-type: none"> <li>• Chairman</li> <li>• Vice-chairman</li> </ul> <p>LUST-DK – meeting next week about the PhD survey MD-PhD – are proceeding with their work, planning a series of lectures for the MD-PhDs Representatives – all</p> <ul style="list-style-type: none"> <li>• Treasurer</li> </ul> <p>Working with the reimbursement papers, and reminding the rest of the board</p> <p>All hats are rented out, and we need to buy more, Anna will check with the Ceremony master of the Commencement ceremony to get information about the cost and ordering of the hats.</p> <ul style="list-style-type: none"> <li>• Educational supervisor</li> </ul> <p>A seminar about the mandatory courses was held. DOMFIL held a short presentation about the survey, then the ones responsible for the courses had a short presentation about their courses then a discussion about the course followed. There was a good discussion on what improvements could be done. In addition, it was suggested to use flipped classrooms, DOMFIL will check the response from our members on this suggestion.</p> <p>We have recruited a new person for the faculty board.</p> <ul style="list-style-type: none"> <li>• Communications officer</li> </ul> <p>Company logos should be added to the website, and so should the DOMFIL new logo.</p> <p>In the event calendar dates of the AW and project X should be updated. Information about HURs should be updated.</p> <p>The invitation and registration to HURS are being drafted. The forms for registration for the day/dinner/presentation are being updated and will be sent out.</p>	

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§5	<p>Events</p> <ul style="list-style-type: none"> <li>• AW</li> </ul> <p>The AW was moved from this week to next week (15<sup>th</sup> of Feb).</p> <ul style="list-style-type: none"> <li>• FuckOff             <ul style="list-style-type: none"> <li>○ Who can come?</li> </ul> </li> </ul> <p>Karin, Arjan and Maite can attend. They will have activity in Laserdome and dinner. Karin is responsible for the vouchers for the cheese basket.</p>	
§6	<p>Project X</p> <ul style="list-style-type: none"> <li>• Save the date email</li> </ul> <p>30<sup>th</sup> of April to 1 May is booked and put in the event calendar.</p> <ul style="list-style-type: none"> <li>• Decision of location</li> </ul> <p>Will be decided on a later meeting.</p>	
§7	Update of the website	
§8	Newsletter	
§9	<p>Other questions</p> <p>9.1 HURS</p> <p>Deadlines – Karin did a summary of all the deadlines that we need to have for HURS. This is especially concerning the merchandize, so that we can get them on time. Everyone should look at the dates and see if they are reasonable and write down the dates.</p> <p>For this year's HURS the DOMFIL board would like to spend some effort and money on renewing the graphical profile and to invest in HURS merchandize, therefore we will buy a few roll-ups. For the graphical profile and the design of the roll-up the board will have an external part doing the job. The chairman is in charge of writing a contract to Karl-Johan Karlsson about the graphical profile that is going to be updated for this year's HURS.</p>	
§10	<p>Next meeting</p> <p>Next DOMFIL meeting is on the 15<sup>th</sup> of February, then the next HURS meeting will be decided.</p>	
§11	Closing of the meeting	

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Anik Islam  
Chairman

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Anna Asratian  
Vice Chairman

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A blue ink signature in cursive script, appearing to read "Karin Wählén".

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Karin Wählén  
Educational Supervisor

